

Consumer Report Disclosure & Consent Form

**THIS DOCUMENT CONTAINS IMPORTANT INFORMATION.
PLEASE READ IT CAREFULLY**

As part of processing your Application for Employment, CHC will obtain a consumer report which will contain information concerning:

- (1) your financial and credit history.
- (2) any criminal conviction(s) on your record; and
- (3) verification of your identification.

This report may be considered an "investigative consumer report" under California law. An investigative consumer report includes information as to a consumer's character, general reputation, personal characteristics, and mode of living. The nature and scope of the investigation is as follows: **pre-assignment and continuing assignment to CHC or any of its related companies.**

The information contained in this report may affect your eligibility for employment with the Company. Before taking any adverse action based upon the report, the Company will provide you with information that will assist you should you wish to challenge the accuracy or completeness of the reporting agency's account.

Certain rights you have under federal and California law are attached to this Disclosure & Consent Form. Exhibit A is California Civil Code Section 1786.22. Exhibit B is 15 United States Code Section 1681d. Exhibit C is United States Code Section 1681(g). Exhibit D is a Summary of Your Rights produced by the Federal Trade Commission.

If you are employed, the Company also will obtain consumer reports about you during your employment. These reports may be obtained on a periodic basis or at any time during your employment at management's discretion. The consumer reports obtained during your employment may include: 1) any criminal conviction(s) on your record and 2) verification of your identification. Again, before taking any adverse action based upon a report(s), the Company will provide you with information that will assist you should you wish to challenge the accuracy or completeness of the reporting agency's account.

The report(s) will be obtained from
Coast Guardian Investigations Inc
P.O. Box 55093 Hayward, CA 94545
510-785-5900

The Company requests your permission to obtain such reports. Should you provide your authorization below, **you will receive a copy** of the reports at no charge from the Company.

I understand the above information, and hereby authorize the Company to obtain consumer reports to evaluate my eligibility for employment with CHC.

Applicant Name (Print)	Applicant Name (Signature)	Date

CONSENT STATEMENT

I have carefully read and understand the consent statement and, by my signature below, agree to the release of consumer or investigative consumer reports, as defined above, to CHC in conjunction with my application for employment. I recognize that this arrangement will apply during my employment with CHC and will remain in effect until revoked in a written document signed by me. If I wish to cancel this consent, I comprehend that I can sign the Refusal or Revocation of Consent Statement below and return it to CHC or send a signed letter or statement to CHC indicating that I revoke my consent to obtain consumer reports or investigative reports about me for employment purposes.

I confirm that all information contained in my job application is true and correct. I also understand that CHC may utilize my information for the purpose of obtaining the consumer reports or investigative consumer reports.

Employee Printed Name	Applicant Signature	SSN	DOB	Driver's License # and State Issue
Current Address:		Have you lived at your current address for 10 years? ☐ Yes ☐ No If not please include previous addresses:		
Previous Address (1)	Previous Address (2)		Previous Address (3)	

REFUSAL OR REVOCATION OF CONSENT STATEMENT

I do not consent to CGI obtaining consumer reports or investigative data about me for employment purposes with CHC. If I have previously granted my permission, I revoke it and understand that such withdrawal will take effect immediately after CHC receives this written cancellation.

Applicant's Printed Name	Applicant's Signature	SSN	Date

Please print, complete, sign, date and return this form by one of the following: Fax (510) 784 0500 Email: info@coastguardian.com
Mail: Coast Guardian Investigations, Inc., P. O. Box 55093, Hayward, California 94545.
Delays in receiving this form may cause delays in completing your background investigation.

AUTHORIZATION TO RELEASE EMPLOYMENT/EDUCATION INFORMATION

- ✓ I understand that an attempt will be made to verify statements made on my application and made during my employment interview.
- ✓ I authorize CGI Inc. and its respective agents to solicit and obtain information concerning my employment history and education history.
- ✓ With respect to *employment history*, I give my permission for my current and former employers to answer all questions based upon information available to them in my employment records.
- ✓ With respect to *education history*, I give my permission for any current or previously attended school, college, or university to provide details of my academic records to include area of study, grade point average, dates of attendance and degrees/certificates awarded.
- ✓ I understand it is possible that my employment/education records may not be accurate. Nonetheless, in consideration of my application review, I release CGI Inc., all current/former employers and all schools, colleges, and universities from any liability as a result of furnishing and receiving of this information.
- ✓ I understand that my failure to sign and return this release will be regarded as a withdrawal of my application for employment.

EDUCATION				
School Name	Location	Years Attended	Degree Received	Major

Employee Printed Name	Applicant Signature	SSN